ASME / IGTI Turbo Expo
Guidelines for Conflicts of Interest in the Review Process

Authorship conflicts

A Committee Chair, Vanguard, or Point Contact who is an author of a paper is not allowed to take any action on that paper.

- The Review Chair can be engaged to review and accept abstracts, and to provide consultation with the Session Organizer if needed.

A Session Organizer who is an author of a paper is not allowed to take any action on that paper.

- That paper should be moved to a different session. If this is impossible, a Co-chair with no conflicts of interest can be enlisted to coordinate those reviews, including making recommendations.

Review chain conflicts

No organizer should serve as a reviewer for a paper in their area of responsibility. This includes Review Chairs, Committee Chairs, Vanguards, Point Contacts, and Session Organizers.

For example, a Vanguard Chair may not do a review for a session in his/her track, and a Session Organizer may not review a paper in his/her session

Organizational conflicts

A Session Organizer should not handle the reviews for a paper whose author is from the same organization.

- A Co-chair with no conflicts of interest can be enlisted to coordinate those reviews, including making recommendations.

A Committee Chair, Vanguard, or Point Contact should not be involved in a review of a paper whose author is from the same organization.

- If the SO would like some consultation, the Review Chair team can be engaged.

No reviewer for a paper can be from the same organization as any of the authors.